



# SUNSET LANE ELEMENTARY SCHOOL

2030 Sunset Lane  
Fullerton, CA 92833

Office: (714) 447-7750  
Fax: (714) 447-7768

Principal: Dr. Tracy Gyurina  
Assistant Principal: Mr. John Kovach

Dear Sunset Lane Seahawks,

Welcome to the 2023-2024 school year! We hope everyone had a fantastic summer filled with joyful moments and cherished memories. As we embark on this new academic journey together, we are thrilled to welcome back our returning students and families while extending a warm welcome to our new members of the Seahawk family.

At Sunset Lane, our mission is to foster a nurturing and inclusive environment where we can all thrive as a community of learners. We are committed to supporting each student in achieving their academic and personal best, and we firmly believe in the power of collaboration, kindness, and integrity. Our dedication to the whole child is at the core of our educational approach. We recognize that every student is unique, with varying needs and abilities. Hence, we strive to provide a comprehensive educational experience that addresses not only academic excellence, but also focuses on the holistic development of each child. This means taking into account their behavior, social and emotional well-being, and fostering an atmosphere of care and understanding.

Sunset Lane is a Level 1, Level 2, and Level 3 High Reliability School. We received all three of these distinguished honors for creating a safe and collaborative school culture, ensuring that effective teaching is occurring in all classrooms, and for demonstrating our commitment to providing a guaranteed and viable curriculum, where all students have the opportunity to learn the same content at the highest level of rigor. In addition to these prestigious certifications, Sunset Lane has been recognized as a Platinum PBIS school for another year. This huge accomplishment highlights our dedication towards building a positive school climate and culture through our PBIS implementation system. Most recently, we were named as a 2023 California Distinguished School, which is a highly prestigious recognition focusing on the exceptional performance of our students.

Together, as parents, educators, and students, we will work hand in hand to cultivate a learning environment where every individual feels valued and supported. Let us embrace this school year with enthusiasm and determination, knowing that by working together, we can achieve great things for our children. Here's to a year filled with growth, exploration, and meaningful connections. We look forward to creating cherished memories and celebrating our collective achievements together.

I am so honored and proud to be a part of such a devoted group of staff, students, parents, and community members who continually collaborate for the benefit of all of our students. It is a true joy to be a part of the Sunset Lane community where we all work together to ensure that all of our Seahawks shine bright. Here's to a successful and rewarding year ahead!

Sincerely,

Tracy Gyurina, Ed.D.  
*Principal*



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## **Sunset Lane's Friendly Reminders**

We appreciate your help in following the school rules listed below.

### **\* School starts at 8:30 a.m. \***

To ensure student safety, students should not arrive on campus prior to 8:00 a.m. Any students wanting a complimentary school breakfast will need to arrive between 8:00 a.m. – 8:15 a.m. Breakfast will be served from the entrance at the front of the school only. All students wanting breakfast will be sent to the lunch tables to eat. At 8:15 a.m., all gates (front, back, and side) will be opened for students to enter campus. Students are allowed to play on the playground equipment starting at 8:15 a.m. prior to the start of school. Aside from the first week of school, parents will not be allowed on campus, unless cleared to do so when attending parent meetings and/or volunteering.

### **\* School ends at 2:45 p.m. (TK/Kinder) / 2:55 p.m. (1st-6th) \***

Students are to be picked up from school within 15 minutes of dismissal. Teachers have communicated with parents exact dismissal procedures and locations for pick up for their particular classrooms. Please note that no students should be playing on the playground after school, as our campus is closed until 4:00 p.m. due to our after school programs.

### **\* The school parking lot is for staff members only. \***

Please drop off and pick up students via the loading zone along the street curb. When in the loading zone, you must remain in your vehicle and pull all the way forward as space allows. If you would like to exit your vehicle, please park across the street to do so. Also, the school parking lot is not for through traffic. It is for staff members only with the exception of those with handicap placards.

### **\* Balls, games, and toys are NOT allowed at school. \***

Please leave all personal games and toys at home. We have equipment for your child to use and enjoy during recess and lunch times.

### **\* Wednesdays are minimum days. \***

Please note that every Wednesday is a minimum day throughout the Fullerton School District. Please share this information with daycare and/or others that may be picking up your child/children from school. Our minimum day schedule is:

TK/ Kindergarten:	8:30 a.m. - 12:30 p.m.
Grades 1-6:	8:30 a.m. - 1:10 p.m.



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## ALLERGIES / ANAPHYLACTIC SHOCK NOTICE

Dear Sunset Lane Families,

A significant number of our students have serious allergies to a variety of foods. In some cases, the allergy is so severe that any exposure to these foods could become life threatening. All Sunset Lane staff is aware of these concerns and we are especially diligent in monitoring classroom practices, as well as keeping lunch tables and food areas clean.

The best way to ensure a safe environment for all children is to make our classrooms and families aware of this potential health risk. We have designated tables that are free of nuts, nut products, and dairy during snack and lunch times. **Please remind your child not to share food at school. In addition, please do not send lunches with your child to share with others.** Our playground supervisors have been directed that the food a child brings to school is for that child only and they will enforce this safety guideline. As an added safety precaution, students will be encouraged to wash their hands before and after eating. If a child with a food allergy becomes ill, remind your child to "be a buddy" and assist by notifying an adult immediately. This will help maintain a healthy and safe environment for all students.

**Food allergies are extremely important to remember when preparing for classroom activities and/or parties. Therefore, we request that food items not be contributed for special events in the classroom unless cleared with the teacher first. Rather, consider celebrating festivities like birthdays with goody bag items such as pencils, erasers, and note pads, or donate a book to the classroom.** Teachers reserve the right to pass out these items at the end of the day.

Thank you for your support and understanding of these potentially life-threatening allergies and for your mindfulness when packing classroom snacks and lunches. The school nurse has instructed office staff in the correct procedures regarding anaphylactic shock. With your help, we can ensure that all of our students are safe, healthy, and focused on learning.

Sincerely,

*Tracy Gyurina*, Principal

*Lindsay Nakata*, RN, PHN, MSN, School Nurse



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Back to School Night is  
Thursday, August 17, 2023

6:00 p.m. to 6:40 p.m.  
Session 1

6:45 p.m. – 7:05 p.m.  
Principal Welcome & Teacher Introductions  
Team Seahawk Meeting

7:10 p.m. to 7:50 p.m.  
Session 2

Every teacher will be presenting the same Back to  
School Night information during both sessions.  
Parents are welcome to attend either session.

Please note that this event is for parents only. No  
child supervision is provided.





# SUNSET LANE ELEMENTARY SCHOOL

**Stay Connected!**  
**#SunsetLaneShines**



Visit Us!  
[sunset.fullertonsd.org](http://sunset.fullertonsd.org)



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Sunset Lane Elementary



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Sunset Lane Foundation  
[@sunset\\_lane\\_foundation](https://www.instagram.com/sunset_lane_foundation)





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Dear Sunset Lane Families,

The Sunset Lane Student/Parent Handbook and iPad Handbook contain information that will help you have a safe and successful school year here at Sunset Lane, while being a responsible consumer and user of technology. Please access both handbooks online at **[sunset.fullertonsd.org](http://sunset.fullertonsd.org)** and click on the Academics tab, where you will find the link to the Student/Parent Handbook and iPad Handbook. It is very important that you read and discuss the information contained in the handbooks with your child. If you do not have access to the Internet, you can receive copies of the handbooks from our school office.

It is our hope that you will be able to use both handbooks as a handy reference and that it will help answer any questions pertaining to school policies and procedures that you may have over the course of the school year.

Please sign below to indicate that you have read and discussed the contents of both handbooks with your child, and that your family understands Sunset Lane's policies and procedures. Upon completion, please return the bottom portion of this page to your child's teacher. Thanks in advance for your cooperation.

I look forward to a wonderful 2023-2024 school year!

Sincerely,

*Principal*

.....

We have read and discussed the Student/Parent Handbook and iPad Handbook, and agree to adhere to the policies and procedures of Sunset Lane.

Student \_\_\_\_\_ Date \_\_\_\_\_

Parent \_\_\_\_\_ Date \_\_\_\_\_



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## **Fullerton School District Student Software/Internet Acceptable Use (AUP) Summary**

*This is a summary of the full AUP. The full document was part of the online information update and can be found on the district website on the student tab. All students will be held to the entire AUP.*

**Educational Purpose & Access to Online Materials:** The District's network serves primarily for education and is a privilege, not an entitlement. Students' access and sharing of material may be restricted, and violations may result in access removal and disciplinary measures. Commercial use by students is not allowed unless approved for educational projects. The network should be used for class assignments or research. Personal blogging, instant messaging, online shopping, and gaming are prohibited without District approval. Users must comply with laws and avoid inappropriate material.

**Protection of Personally Identifiable & Confidential Information:** Students must avoid sharing personal info or revealing others' private details online. Parents can request access to their student's files anytime. Unauthorized, inappropriate activities, like hacking or data destruction, are strictly banned. Unlawful actions and personal attacks on others using the District's network are not allowed.

**No Reasonable Expectation of Privacy:** Students should not expect privacy in their files or communications on the District's network. The District monitors Internet usage for security purposes and may investigate violations.

**Inappropriate Language, Plagiarism and Copyright Infringement:** Students must avoid inappropriate language, offensive images, or "sexting". Posting media of minors requires consent from the administration or their legal guardians. Plagiarism, cheating (including with Artificial Intelligence/AI) copyright infringement, and unauthorized downloading are prohibited. Respect copyright owners' rights and attribute sources properly.

**System Security, Resource Limits & Vandalism:** Students are responsible for their individual accounts and should not share passwords with others. Downloading large files should be avoided unless necessary. Vandalism, including attempts to access, harm, alter, or destroy data, is strictly prohibited and may result in disciplinary action.

**Mobile Devices:** Personal mobile devices may be allowed in instructional settings with permission. Students must seek approval for device use during class. Recording individuals requires written consent. Students are accountable for inappropriate material accessed on their devices. The District is not liable for lost, stolen, or broken personal devices.

**District-Owned Mobile Devices:** District-owned mobile devices may only be used for school-related purposes. Downloading apps to District-owned devices requires teacher permission. Students and parents/guardians are responsible for any loss or damage to District-owned devices.

**Violations of this Regulation & Responsibility for Loss or Damages:** Violations of this regulation may lead to termination of network access, disciplinary action, and/or legal referral. Parents may be held financially responsible for intentional misuse/damage of the system or devices by students.

Student Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(Printed)

Parent Name \_\_\_\_\_ Parent Signature \_\_\_\_\_ Date: \_\_\_\_\_  
(Printed)



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We recognize that students are successful learners when the student, family, and school work together as a team. In this effort, we ask that all students, parents, and teachers support our Sunset Lane Agreement.

**As a student, I pledge to:**

- try my best and work with integrity.
- be a cooperative and collaborative learner.
- be kind, safe, honest, respectful, responsible, nice to others, and excited to learn.
- return my completed homework on time.
- arrive at school on time every day unless I am ill.
- take ownership of my behavior and accept the consequences for poor choices.
- ask for help when needed.

**As a parent, I pledge to:**

- review my child's work and school communication on a daily basis.
- ensure my child completes his/her daily homework, including nightly reading assignments.
  - reading as a family is a fun and engaging way to spend time together.
- send my child to school ready to learn, with enough sleep, and a good breakfast.
- be sure my child arrives to school on time and is picked up on time every day.
- attend school activities including Back to School Night, Open House, and parent-teacher conferences.
- allow my child to accept the consequences for any poor choices.

**As a teacher, I pledge to:**

- teach the grade level curriculum standards and prepare students for future learning.
- teach all necessary concepts before regular homework is assigned.
- communicate regularly with families about their child's progress.
- provide a safe, positive, and healthy learning environment for each child.
- teach the skills and concepts that will ensure each child is successful.
- ensure that parents are aware of our curriculum and my expectations.

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**Please return to your child's teacher.**

I support the Sunset Lane Agreement and have reviewed it with my child.

Parent Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Teacher Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Signature Tracy Gyurina Date 8/14/23





Student Name:

Teacher Name:

Room Number:

### **Fullerton School District Anti-Bullying Agreement**

We, the students of Sunset Lane Elementary School, agree to join together and stamp out bullying and cyber-bullying.

We believe that everybody should enjoy school equally by feeling safe, secure, and accepted regardless of color, race, national origin, sex, sexual orientation, gender identify or expression, popularity, physical attributes, athletic ability, disability, age, and/or religious preference.

Bullying can be, but is not limited to, pushing, shoving, hitting, spitting, name calling, picking on, making fun of, laughing at, and/or excluding someone or several people. Cyber-bullying is harassing, humiliating, threatening or embarrassing another person through electronic methods, such as instant messaging, email, postings on social media websites, or text messaging. Bullying causes pain and stress to victims and is never justified or excusable as "kids being kids," "just teasing" or any other rationalization. The victim is never responsible for being a target of bullying.

#### **By signing/completing this pledge, I/we agree to:**

1. Value students' differences and treat others with respect.
2. Not become involved in bullying/cyber-bullying incidents or be a bully.
3. Be aware of Fullerton School District policies and support systems with regard to bullying/cyber-bullying.
4. Acknowledge that whether I am being a bully or see someone being bullied, I know that bullying is wrong and hurtful and I pledge to report it to an adult (parent, teacher, principal, or playground supervisor).
5. Be alert in places around the school where there is less adult supervision and bullying is more likely to occur.
6. Support students who have been or are subject to bullying/cyber-bullying.
7. Work with other students, teachers, school staff members, and administrators to help the school deal with bullying effectively if it should occur.
8. Be a good role model by upholding my pledge in supporting zero tolerance toward bullying/cyber-bullying.

Student Signature:

Date:

Parent Signature:

Date:

Teacher Signature:

Date:

Principal Signature:

*Nancy Szymura*

Date:

*8/14/23*